

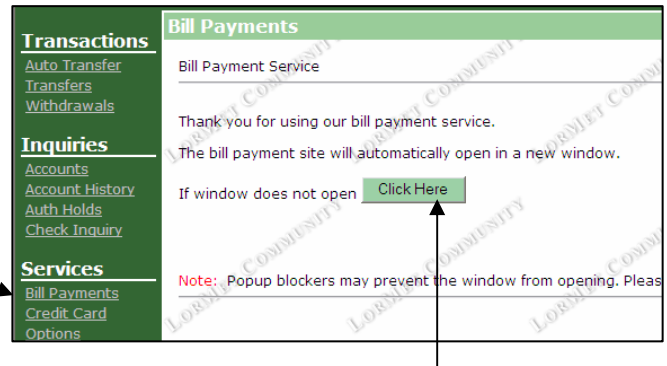
Enroll in LorMet's Online Bill Pay/Online Bill Pay Plus today!

Important Information: In order to enroll in Online Bill Pay/Online Bill Pay PLUS you must have an Online Banking User Account number and Password. Contact Member Service at 440-277-8265 to inquire about Online Banking.

Visit www.lormet.com for benefits and features for Online Bill Pay and Online Bill Pay PLUS.

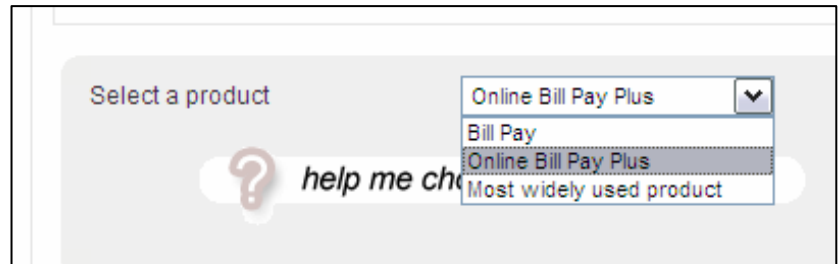
Steps to Enroll in Online Bill Pay/PLUS

1. Sign onto Online Banking
2. Select **"Bill Payments"** under Services



The Bill Payment screen will load thanking you for using the Bill Pay Service. If the Bill Payment "Enroll" screen does not automatically load, select the **"Click Here"** button to open the **"Enroll"** form

3. Complete the **"Enroll"** Form.
 - a. Select the product type from the drop box (*Bill Pay or Online Bill Pay Plus*)
 - b. Must provide a valid email address



4. After completing all required information (indicated by an *) and you have agreed to the Bill Payment Agreement/Disclosure, select **"Next"**
5. The program will do a Browser Compatibility Check

Your request for enrollment will be submitted to LorMet for processing. Approval for the Bill Pay Service is provided within one business day. Once enrolled, you will receive a Welcome email. Your enrollment will be rejected if account information is incorrect. You must contact the Accounting Department at 440-277-8265. For technical questions regarding the Online Bill Pay Service, contact Bill Pay Subscriber Services at 1-888-693-4098 (M-F 7:30 to 11:00p.m.)