



DONATION REQUEST APPLICATION

Name of Organization: _____
Address: _____ _____
Contact Person: _____ Email: _____
Phone #: _____ Fax #: _____

See Loudoun Credit Union's Guidelines for Support of Community Organizations for specific criteria for Sponsorship and Donation Requests and types of requests suitable for funding.

- What level of funding are you requesting? _____
- What is the date this donation must be received by? _____
(Requests must be at least six weeks in advance of the event date).
- Does your organization have 501-C3 Status? Yes No
- If this is for an event, when and where will the event take place?
- Please attach any literature or include additional information:
- How will the funding be used?

- How will Loudoun Credit Union be recognized for this donation?

- What is the market reach of your organization? How is the service or event being advertised or communicated to community or target audience?

- Other comments that you feel may aid in your request for charitable support:

- Have we contributed to your organization in the past? Yes No

- Is there an opportunity for a banner placement? Yes No

Signature of Person making request: _____

All contribution requests must be submitted in writing and sent to: Loudoun Credit Union, Attn: Marketing Committee, 112A South Street, SE, Leesburg, VA 20175. Or, you may fax this request to (703) 777-5056. Thank you.